

# **INVITATION TO BID**

## **LaGrange Active Life Center**

### **LED Pickleball Lighting System (+2 Existing Courts) - RFP (10/18/2024)**

**140 Ragland Street, LaGrange, Ga 30240**

Sealed proposals from Contractors will be received by Troup County Purchasing Department, in 100 Ridley Avenue, Suite 3100, until 2:00 p.m. at the time prevailing in LaGrange, Georgia on 3 DECEMBER 2024 for the LaGrange Active Life Center – LED Pickleball Lighting System (+2 Existing Courts) - RFP (10/18/2024) located at 140 Ragland Steet, LaGrange, Georgia. At the time and place noted above, the proposals will be publicly opened. The exterior of the package must be clearly marked identifying the contents of the package. All sealed proposals shall include a fully completed/executed **PROPOSAL FORM**, as provided in this INVITATION TO BID, the required 5% Bid Bond, and a detailed project proposal demonstrating the proposed lighting system design and compliance with the Scope of Work. The detailed project proposal shall include a complete LED lighting system design layout (including the location of all light poles, underground electrical circuitry, and electrical components), photometric design layout report, written performance guarantee, structural/engineering design & calculations, electrical design plans, all product information, a copy of all manufacturer’s product warranties, and the contractor’s written warranty covering all labor, installation, and workmanship.

The contract, if awarded, will be on a lump sum basis. No bid may be withdrawn for a period of sixty (60) days after time has been called on the date of the opening.

The project is to be substantially complete in **ninety (90) consecutive calendar days**. Anticipated start date for construction is on or about **JANUARY - MARCH 2025**.

Bids delivered to:

Troup County Purchasing Department  
100 Ridley Ave., Suite 3100  
LaGrange, GA 30240

Late bids will not be accepted.

**Mandatory Pre-Bid to be held on 31 OCTOBER 2024 at 2:00 PM on the Project Site.**

All requests for clarification or additional information must be made via email ONLY to Diana Evans, Troup County Purchasing Director, at [devans@troupcountyga.gov](mailto:devans@troupcountyga.gov). No phone calls or contacts other than email is allowed. Contacting any other party prior to the bid opening for clarification and/or additional information will require that any proposal submitted by said bidder to be declared non-responsive. **No requests for clarification and/or additional information will be allowed after 19 NOVEMBER 2024.**

Any and all addenda for this project will be posted at [www.troupcountyga.gov/Purchasing/Bids](http://www.troupcountyga.gov/Purchasing/Bids).

Bid Bond equal to 5% of bid is required. Both a Performance Bond and a Payment Bond will be required in the amount equal to 100% for the contract price from the successful bidder. The bonding surety must be either authorized by the Insurance Commissioner of Georgia or be on the United States Treasury's list of approved bond sureties.

The successful bidder shall be required to provide comprehensive and liability insurance wherein the County is named as co-insured, contractor is also required to provide a certificate of insurance for Workmen's Compensation Insurance.

The successful bidder must provide a vendor application, e-verify form and a W-9 prior to beginning work. All subcontractors must provide a Troup County e-verify form prior to beginning work on site. These forms can be downloaded from [www.troupcountyga.gov/Purchasing/Forms](http://www.troupcountyga.gov/Purchasing/Forms).

All bidders must be properly licensed, insured, and qualified.

Troup County will submit and obtain all necessary permits. Troup County will pay all necessary permit fees.

The Owner reserves the right to reject any or all bids and to waive technicalities and informalities.

The Owner reserves the right to interview any or all respondents.

The Owner reserves the right to contact any or all references.

The Owner reserves the right to award the project, as determined to be in the best interest of Troup County.

The Owner reserves the right to award the project, as determined to provide the best value for Troup County.

Award will be made to the bidder considered the most qualified who will act in the best interest of Troup County and whose proposal meets the demands of Troup County.

**Troup County Board of Commissioners**

BY: \_\_\_\_\_

Diana Evans, Purchasing Director

**PROPOSAL FORM**

**LaGrange Active Life Center**

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**140 Ragland Street, LaGrange, Ga 30240**

**INVITED BIDDERS:**

Having carefully examined the Request for Proposal (RFP) entitled “**LaGrange Active Life Center – LED Pickleball Lighting System (+2 Existing Courts) - RFP (10/18/2024)**” and Addendum No. \_\_\_\_\_ as well as the premises and conditions affecting the work, the undersigned proposes to furnish all services, labor, equipment, and materials called for by them for the entire scope of work included in the LED Pickleball Lighting System Proposal in accordance with said document for the TOTAL SUM OF:

\_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_)

The undersigned agrees that this proposal may not be revoked, or withdrawn for a period of sixty (60) days from and including the date of the Bid Opening.

The undersigned agrees to execute a contract (AIA Document A101) no later than ten (10) days from and including date of notification of acceptance of this proposal in writing, by mail, email, telegraph, facsimile transmission, or delivery.

The undersigned agrees to commence actual physical work on the site with an adequate force and equipment within ten (10) days from and including a date to be specified in written order of the Owner and be substantially complete in **ninety (90) consecutive calendar days**.

Enclosed herewith is a Bid Bond\* in an amount of \_\_\_\_\_ Dollars (\$\_\_\_\_\_) being not less than 5% of the BASE BID. The undersigned agrees that the above-stated amount is the proper measure of liquidated damages which the Owner will sustain by failure of the undersigned to execute the Contract and to furnish the Performance Bond and the Labor & Material Payment Bond in case this proposal is accepted and further agrees to the following.

\*Certified or Cashier's Check not acceptable

If this proposal is accepted within sixty (60) days from and including the date of the Bid Opening and the undersigned fails to execute the Contract within ten (10) days from and including date of notice of such acceptance, or, if he fails to furnish with Performance Bond and Labor & Material Payment Bond, the obligation of the Bid Bond will remain in full force and effect, and the money payable therefore shall be paid the Owner as liquidated damage for such failure; otherwise the obligation of the Bid Bond will be null and void.

Respectfully submitted,

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

The full names and addresses of persons and firms interested in the forgoing bids as principals are as follows:

\_\_\_\_\_

Legal Name of Bidder: \_\_\_\_\_

**FORM OF CONTRACT**

**LaGrange Active Life Center**

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**FORM TO BE USED:**

The Agreement for the work will be written on the Standard Form of Agreement between Owner and Contractor where the basis of payment is a Stipulated Sum, AIA Document A101, 2017 edition, with modifications, referenced documents, and attachments.

